DIWEN HE, CPA (何迪文)

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**Objective:** Full time finance officer position.

**AREAS OF EXPERTISE**

Excel Modeling, Financial Statement Reporting, Auditing, Business Process Analysis, U.S. Individual Tax Returns

**EDUCATION**

**Bentley University – McCallum Graduate School of Business, Waltham, U.S.** 09/2011 – 03/2013

Master of Science in Accounting, GPA: 3.4/4.0, Courses: Accounting research, Taxation, Financial accounting, Cost Accounting

**Sun Yat-sen University, Guangzhou, P.R.C** 09/2007 – 06/2011

Bachelor of Arts in English, GPA: 3.8/4.0, Courses: Calculus, Capital Operation, Microeconomics, Macroeconomics

**University of California, San Diego, La Jolla, U.S.** 12/2009 – 03/2010

Academic Exchange, GPA: 3.8/4.0, Courses: Law&Economics, Statistics, Marketing

**PROFESSIONAL QUALIFICATIONS & AFFILIATION**

**Certified Public Accountant, State of Massachusetts (License # 31377);**

**Certificate Program of XBRL U.S. GAAP by AICPA and XBRL US**

**PROFESSIONAL EXPERIENCE**

**Audit Associate, KPMG, Hong Kong** 01/2015 – Present

* Audit statutory and consolidated accounts according to HKFRS and US GAAP in telecom trading companies and governmental entities
* Assess the system risk by inquiring with different operational staffs and tests on internal control effectiveness
* Analyze financial statements to identify trends and anomalies in financial data and effectively resolve accounting issues
* Review consolidation adjustments and discuss audit findings with clients
* Individually plan and perform audit procedures for companies with 30 million HKD revenue
* Deliver top quality engagement and collaborative work environment, accumulated multi-tasking working habits

**Business Analyst,** **Ming Yang Wind Power, Raleigh, U.S.** 01/2013 – 11/2014

* Collected data and discover the mathematic relationships in wind turbine components and costs; developed a costing oriented spreadsheet model for engineering team to optimize their design of turbine models
* Moderated call conferences with project partners, took lead in progressing meetings, coordinated in follow-up actions
* Studied project economic feasibility and presented results to investors with investment totaling $50 million
* Researched and evaluated renewable energy taxation and investment structure in North America, created multiple memorandums and a library of 50 essential publications
* Identified and screened high potential partners, financing programs, resulting in detailed profiles of 30 target companies

**Part-time Accountant,** **Triangle Accounting, Cary, U.S.** 20hrs/ week07/2013 – 11/2014

* Gathered data and perform return analysis in tax audit cases, achieving up to 70% of tax liability reduction
* Took charge of a full package of accounting services, including bookkeeping, payroll and various monthly/quarterly tax filings, tax notices responses for 8 small sized hospitality companies in NC, VA, SC and GA
* Created a Sales Tax review tool to examine filings, achieving 50% preparation time reduction and increased accuracy
* Compiled financial statements for individuals and businesses in accordance with SSARS and performed business analysis

**Accounts Payable Clerk,** **Bentley University, Waltham, U.S.** 18hrs/ week05/2012 – 09/2012

* Assisted with different aspects of accounts payable workflow activities and annual financial statement audit and state audit
* Maintained filing system for all original documentation
* Verified legitimacy of credit card charges and travel reimbursement reports

**Tax Intern,** **KPMG Advisory, Shenzhen, P.R.C** 07/2010 – 08/2010

* Translated and prepared presentations to educate clients on transfer pricing process and valuation approaches
* Screened information on databases to industry benchmarking studies and researched about noncomparable situations
* Confirmed corporate tax policy with local tax authority and retained news updates files for clients

**Audit Intern, Deloitte Touche Tohmatsu, Shenzhen, P.R.C** 06/2010 – 07/2010

* Supported the Interim Audit of a listed manufacturer according to Hong Kong Standard on Auditing
* Worked on-site in a team of 11 people, completing field work ahead of schedule
* Assisted in audit process and working papers, including stocktaking, cut-offs, alternative tests and confirmations, ect
* Communicated efficiently with clients and collected the original supporting documents for tracing and vouching

**EXCURRICULUM ACTIVITIES**

**15th Annual Bentley Business Bowl (BBB) - Winner, Third place in Graduate Students** 03/2012

* BBB is an all-day academic case competition held on campus every year
* Researched and developed business plan within 4 hours to build solid recommendations on a commercial aviation company

**VP of Communication, Ascend Bentley Student Chapter** 01/2012 – 12/2012

* Increased the presence of the newly founded organization in New England area to promote the organization
* Doubled membership dues revenue with bi-weekly newsletters and enhanced social media support, etc

**COMMUNITY INVOLVMENT**

Certified Advanced Tax Preparer, VITA-Volunteer Income Tax Assistance Program, U.S. 2012 – 2013

Social Media Bar Volunteer, IIA International Conference, Boston, U.S. 06/2012

**SKILLS**

Excel (Advanced), PowerPoint, Outlook, QuickBooks, FASB, CCH, ACL, XBRL, SmartDraw, Osiris, RoyaltyStat, SEC Edgar

Bilingual in English (fluent), Mandarin (native)/ Cantonese (native)